

JOLIET REGIONAL PORT DISTRICT
General Board Meeting
MINUTES
January 27, 2010

CALL TO ORDER:

Chairman George Michas called the meeting to order at 4:00 p.m.

ROLL CALL:

PRESENT: Don Walden
Ron Kevish
Dan Vera
Dave Silverman
Robert Schwartz
George Michas

ABSENT: James O'Connell
Steve Bixenmann
Frank Turk

GUESTS: John Gallo, Legal Counsel
Ken Carlson, Legal Counsel
Ron Hudson, Engineer
Patricia Neale, Secretary/Treasurer

QUORUM: The Chairman declared a quorum present and the Board was in session to officially conduct business.

APPROVAL OF MINUTES:

MOTION by Don Walden to approve the Minutes of the December 16, 2009, meeting of the Joliet Regional Port District. Second by Dan Vera. Resolution R2010-0001 passed. 6 Ayes, 0 Nays, 3 Absent

FINANCIAL REPORT:

MOTION by Ron Kevish to approve the unaudited Financial Statements of the Joliet Regional Port District and Lewis University Airport dated December 31, 2009. Seconded by Robert Schwartz. Resolution R2010-0002 passed. 6 Ayes, 0 Nays, 3 Absent.

BILLS AGAINST THE DISTRICT: 4th Quarter 2009 Statement from Tracy, Johnson & Wilson in the amount of \$3,688.75

MOTION by Dan Vera to authorize the Treasurer to pay Tracy, Johnson & Wilson the amount of \$3,688.75 as billed for the 4th Quarter 2009 legal fees. Second by Robert Schwartz. Resolution R2010-0003 passed. 6 ayes, 0 nays, 3 absent.

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COMMUNICATIONS: None

GUESTS: None

COMMITTEE REPORTS: None

CHRIS LAWSON, DIRECTOR OF AVIATION: Chris Lawson was unable to attend due to being in Texas for the NBAA Conference. Ron Hudson will report for Chris.

RON HUDSON, ENGINEERING REPORT: See written report (Exhibit "A") as submitted. Ron Hudson reviewed Items A, B and C at Chris Lawson's direction. Items 1 through 6 were reviewed as Ron Hudson's report.

With respect to Item C Ron expounded that this is the Port District's first attempt at a booth. This conference is instrumental at getting transient aircraft to use our airport. Pat Neale advised the Board that Debbie was sending emails giving information about our airport to several businesses listed in the NBAA Directory.

Ron Hudson gave the Board a handout (See Exhibit "B") that gave the Agenda for the recognition luncheon of Hanson Engineering for their work in using the fly ash on the airport and saving the Port District \$15 million. He urged all Board Members to attend and suggested it would be a good idea if Chris Lawson could also attend. Any members wishing to attend the luncheon should let Pat Neale know. Hanson will pay for lunch.

At this point the need for aggressive marketing of the airport was discussed. Placing ads in various pilot friendly magazines was suggested. Cost is a factor. The Board felt that perhaps Lewis University's marketing students could be useful in preparing a marketing plan for the airport. It was the board's consensus that Chris Lawson come up with a marketing plan to present to the Board and possibly in conjunction with Lewis University to determine a clear marketing trend. Pat was instructed to mention this to Chris.

LEGISLATIVE/LEGAL: Executive Session not required.

Ken Carlson reported an update on Parcel 23. Ron Hudson is doing a survey. Notices have been sent to the tenants to terminate tenancy. We are making an offer to purchase and probably looking at May for closing. Citizens Bank has foreclosed on the property.

Airport fencing was brought up. A plan to place fencing is needed. Ron Hudson stated that fencing is in the TIPS request for the airport. Question as to how we can get the NASCAR planes back here that are going to Midway. The airport needs required certification (Class D) to get those planes to fly into our airport. Ron advised that Chris is working on what is required for the airport to get Class D Certification. Ron stated we had to have TSA people (government employees). The Class D Certification allows an airport to accommodate 50 passenger charter planes who operate as Charter Part 121. The Board would like a report at the next meeting on this issue.

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John Gallo reported information to the Board concerning the new law taking effect in January 2010 regarding the Freedom of Information Act (FOIA). The State this past year devised new requirements. Every unit of local government must appoint an FOIA Officer who must attend mandatory training during the 1st months of the act taking effect.

MOTION by Don Walden to designate Pat Neale and Chris Lawson as FOIA officers for the Joliet Regional Port District. Second by Ron Kevish. Resolution 2010-0004 passed. 6 ayes, 0 nays, 3 absent.

John Gallo reported that the Open Meetings Act (OMA) requires all Public Bodies to designate employees, officers or members to receive training on compliance with this law. Designees must complete training by June 30, 2010.

MOTION by Dave Silverman to designate Pat Neale and Chris Lawson as OMA officers for the Joliet Regional Port District. Second by Ron Kevish. Resolution 2010-0005 passed. 6 ayes, 0 nays, 3 absent.

OLD BUSINESS: None

NEW BUSINESS: None

AJOURNMENT: Motion by Ron Kevish to adjourn. Second by Robert Schwartz. Motion unanimously carried.

Respectfully submitted,

Patricia A. Neale
Secretary

NEXT REGULAR MEETING: **DATE:** February 24, 2010
TIME: 4:00 p.m.
PLACE: Lewis University Airport
Executive Terminal