

JOLIET REGIONAL PORT DISTRICT

General Board Meeting

MINUTES

April 27, 2011

CALL TO ORDER:

Acting Chairman Dan Vera called the meeting to order at 4:00 p.m.

ROLL CALL: **PRESENT:** Steve Bixenmann
Ron Kevish
John Noak
Dave Silverman
Dan Vera
Don Walden

ABSENT: Frank Turk
James O'Connell
Robert Schwartz

GUESTS: John Gallo, Legal Counsel
Ken Carlson, Legal Counsel
Brad Townsend, Ehlers & Associates
Chris Lawson, Director of Aviation
Patricia Neale, Secretary/Treasurer

QUORUM: The Acting Chairman declared a quorum present and the Board was in session to officially conduct business.

APPROVAL OF MINUTES:

MOTION by Don Walden to approve the Minutes of the March 23, 2011 meeting of the Joliet Regional Port District. Second by Ron Kevish. Resolution R2011-0015 passed. 6 Ayes, 0 Nays, 3 Absent

FINANCIAL REPORT:

MOTION by Steve Bixenmann to approve the unaudited Financial Statements of the Joliet Regional Port District and Lewis University Airport dated March 31, 2011. Seconded by Ron Kevish. Resolution R2011-0016 passed. 6 Ayes, 0 Nays, 3 Absent.

BILLS AGAINST THE DISTRICT: 1st Quarter 2011 Legal Billing from Tracy, Johnson & Wilson in the amount of \$2,296.72

Minutes

4/27/11

Page 2

MOTION by Dave Silverman to authorize the Treasurer to pay Tracy, Johnson & Wilson for the 1st Quarter 2011 Legal Bill in the amount of \$2,296.72. Second by Don Walden. Resolution R2011-0017 passed. 6 Ayes, 0 Nays, 3 Absent.

Action needed to ratify the expenditure for a donation of \$200 in honor of the memory of George M. Michas, former Chairman of the Port District who passed away on February 4, 2011.

MOTION by Ron Kevish to ratify the expenditure of \$200 To the George J. Michas Scholarship Fund in memory of Chairman George Michas' passing. Second by Don Walden. Resolution R2011-0018 passed. 6 Ayes, 0 Nays, 3 Absent.

COMMUNICATIONS: Chris Lawson handed out a flyer giving the information on the EAA Chapter 15 breakfast to be held at Lewis Airport on May 15, 2011.

COMMITTEE REPORTS: None

CHRIS LAWSON, DIRECTOR OF AVIATION:

- 1) The Board was advised that the temporary control tower for the NASCAR event this year has been billed to us in the amount of \$30,000. This will be for the September races. Chris Lawson said we would get a twofold use from it as the BMW Golf Tournament at Cog Hill is the same weekend.

MOTION by Ron Kevish to enter into the Agreement with the FAA for a temporary control tower to be located at Lewis Airport for the NASCAR event in the amount of \$30,000. Second by John Noak. Resolution R2011-0019 passed. 6 Ayes, 0 Nays, 3 Absent.

- 2) Chris Lawson advised he is entering into discussion with the person to do the study for control tower purposes at the airport. He will be invited to a Board meeting so the members can have the opportunity for a Q & A. Don Walden said he was in Springfield recently and the question came up as to what the airport needed. The control tower was mentioned. Mayor John Noak included that the Village of Romeoville has placed this item in their legislative requests over the past two to three years.
- 3) Chris presented a slide show showing the following:
 - a) American Eagle aircraft that was here on April 2 to do a job search at Lewis University. They are hiring 400 to 600 people. Chris is working with the University to do an apron

Minutes

4/27/11

Page 3

expansion giving the airport the ability to park these type of aircraft near the University for these type of events;

- b) Elm trees along the airport fence line that have been taken down;
- c) building foundations at the north side renovation site – a contractor was hired to pick up heavy material;
- d) equipment to be used to charge larger jet engines;
- e) old 100LL truck that the airport got for free has been cleaned and painted and will be used for deicing purposes;
- f) mowing equipment.

RON HUDSON, ENGINEERING REPORT: See written report (Exhibit "A") as submitted. Ron Hudson was not present but Chris Lawson reviewed the items.

With reference to ITEM 2 on the written report (Rehabilitate and Widen Portion of Taxiway B), K-Five was the low bidder. Met with them yesterday, April 26, 2011. They are going to rent one of the offices in the terminal building from us for their engineer.

With reference to ITEM 3 (Rehabilitate North Hangar Pavements) June 17, 2011 is the bid opening. This is a Bond Issue project.

ITEM 4 (Planning Updates) concerns the Airport Layout Plan and Environmental Assessment. We are waiting for a signed agreement for a 95% Federal, 2 ½ State, 2 ½ Local participation.

LEGISLATIVE/LEGAL: John Gallo reported that prior to today's Board meeting a pre-bond closing and signing of documents was had.

At this point, Brad Townsend from Ehlers & Associates reported that the Port Districts Bonds have been sold with a closing scheduled for May 5, 2011. Everything we talked about doing was successful. The Market was decent on April 15, 2011, the day of the sale. We had a good result. The old Debt Service has been restructured and there is new money for improvements. The Market was watched carefully and everything went well.

OLD BUSINESS: None

NEW BUSINESS:

Pat Neale reported that it is not yet positive but it appears the Port District will meet the 1.25 calculation coverage for the 2010 fiscal year. The numbers are very close at present.

